



Richmond Public Schools

Angela C. Wilson
Clerk of the School Board
awilson9@rvaschools.net

Electronic Mail

October 25, 2019

Mr. Tom Nash
MuckRock News
DEPT MR 69925
411A Highland Avenue
Somerville, MA 02144-2516
69925-91448795@requests.muckwrock.com

Dear Mr. Nash:

Richmond Public Schools (RPS) received your request for records, which was submitted via electronic mail on October 24, 2019. Your request consisted of the following:

- All emails, memoranda, or other correspondence, including attachments, sent or received by the superintendent and any RRHA email address or the personal email address of CEO Damon Duncan between January 1, 2019 and the time this request is processed.

The following is an **estimate** of the reasonable charges, not to exceed the actual cost incurred by RPS to access, duplicate, supply, and/or search for records responsive your request.

RPS will not continue processing your request for records until RPS receives a response from you indicating your acceptance of such charges and the payment of the deposit. As provided by Virginia Code §2.2-3704(B)(4), RPS requires seven (7) additional workdays to respond to your request. RPS staff is working to gather and provide accurate responses to your inquiry. It is not practically possible to provide you with the requested records within the five working day period.

Senior Systems Analyst

Hourly Rate: \$41.50

Estimated Time: 3 hours

Description of Task: Search for and duplicate requested records.

TOTAL ESTIMATED CHARGE: \$124.50

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Hourly Rate: \$40.96

Estimated Time: 4 hours

Description of Task: Review requested records.

TOTAL ESTIMATED CHARGE: 163.84

TOTAL ESTIMATED CHARGE: \$288.34

TOTAL DEPOSIT DUE: \$144.17

Please note that a final itemized statement of actual costs assessed will be provided upon completion of processing your request for records. Please contact the Clerk of the School Board at (804) 780-7716 with any questions or concerns.

Sincerely,



Angela C. Wilson

c: Mrs. Dawn Page, Chairman
Mr. Jason Kamras, Superintendent
Attorney
File